

From: John Lewis jlewis@liberty-township.com 
Subject: RE: Online Form Submittal: Request for Public Records
Date: August 4, 2026 at 09:28
To: contact@butlerprivacy.org
Cc: Diana Dumford DDumford@liberty-township.com



Good morning Mr. Pham. Attached is the Township's response to your request. Thanks for your patience as we gathered the records.

John Lewis

Assistant Township Administrator

Liberty Township, Butler County, Ohio
5021 Winners Circle Drive
Liberty Township | Ohio, 45011
jlewis@liberty-township.com | 513-759-7500



From: Diana Dumford <DDumford@liberty-township.com>
Sent: Wednesday, July 8, 2026 8:24 AM
To: John Lewis <jlewis@liberty-township.com>
Subject: Fw: Online Form Submittal: Request for Public Records

Diana Dumford

Assistant to Fiscal Officer

Liberty Township, Butler County, Ohio
5021 Winners Circle Drive
Liberty Township | Ohio, 45011
ddumford@liberty-township.com 513-759-7613



From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Wednesday, July 8, 2026 12:19 AM
To: Diana Dumford <DDumford@liberty-township.com>; Connie Feters <cfeters@liberty-township.com>
Subject: Online Form Submittal: Request for Public Records

Request for Public Records

Liberty Township Public Records Request

Please provide a detailed description of the records you are requesting. In order to expedite the search for the records, please be as specific as possible.

NOTE: If you are requesting an EMS report, all requests for EMS records must be submitted directly to Medicount Patient Relations. Please call (513) 612-3154 or send an email to ptrelations@medicount.com

NOTE: If you are requesting information from the Butler County Sheriff's Office, please call the Records Division at (513) 785-1032 or visit www.butlersheriff.org.

Additional Information	Public Records Policy
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First Name	Nathan
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Last Name	Pham
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Email Address	contact@butlerprivacy.org
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Records	Pursuant to Ohio public records law, I request electronic copies of records relating to Flock Safety, automated license plate reader systems, ALPR systems, LPR systems, or "Flock Camera" records funded, approved, purchased, renewed, discussed, proposed, or used for Liberty Township from January 1, 2022 to present.
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To keep this request targeted, please limit searches to records containing or referring to one or more of the following terms:

"Flock"
"Flock Safety"
"Flock Camera"
"ALPR"
"LPR"
"license plate reader"
"automated license plate reader"
"automated license plate recognition"

Please provide the following records, limited to records concerning Flock Safety, ALPR systems, LPR systems, automated license plate readers, or license plate reader

automated license plate readers, or license plate reader systems for Liberty Township:

1. All contracts, renewals, amendments, quotes, proposals, purchase orders, invoices, payment records, statements of work, subscription agreements, and service agreements.
2. All budget records, Police Fund records, capital improvement records, appropriations, payment approvals, and fiscal records showing funding source, annual cost, renewal cost, or cost added to Butler County Sheriff's Office service payments.
3. All Board of Trustees agenda items, meeting minutes, meeting packets, resolutions, staff reports, memoranda, presentations, and attachments.
4. All records showing when Liberty Township first approved, funded, renewed, discussed, suspended, cancelled, or considered removing the system.
5. All communications between Liberty Township officials or staff and Flock Safety.
6. All communications between Liberty Township officials or staff and the Butler County Sheriff's Office concerning Liberty Township-funded Flock/ALPR/LPR systems.
7. All records identifying the number of Liberty Township-funded Flock/ALPR/LPR cameras, camera models, installation dates, ownership, operational responsibility, and general deployment area. If precise locations are withheld, please provide all non-exempt portions and identify the legal basis for withholding.
8. All records concerning whether Liberty Township-funded Flock/ALPR/LPR data may be accessed, searched, requested, disclosed, or shared by outside agencies.
9. All records concerning retention periods, search requirements, audit procedures, misuse procedures, public reporting, transparency, or resident privacy concerns for Liberty Township-funded Flock/ALPR/LPR systems.
10. All records concerning possible future expansion of Liberty Township-funded Flock/ALPR/LPR systems into additional surveillance tools or integrations, including but not limited to video analytics, PTZ cameras, Flock Condor, Flock Raven,

Flock Nova, FlockOS, drones, audio detection, gunshot detection, real-time crime center tools, CAD/RMS integrations, Bluetooth, Wi-Fi, RFID, device-signal tracking, facial recognition, or other surveillance integrations.

11. The records retention schedule category or categories used by Liberty Township for records relating to Flock/ALPR/LPR contracts, invoices, communications, approvals, reports, or records received from BCSO or Flock Safety.

If responsive records are maintained by more than one Township office, department, or function, please route this request to the appropriate custodians, including Administration and the Finance/Fiscal Office.

I am not requesting raw license plate images, individual plate reads, or active confidential investigatory records. If any portion of a record is exempt, please redact only the exempt portion and provide the rest. If records are withheld or redacted, please identify the specific legal basis.

Please provide responsive records electronically by email whenever possible. I do not request paper copies, mailed copies, CDs, DVDs, physical media, or paid reproduction formats unless I approve them in writing first.

I authorize up to \$20.00 in fees for this request. If the estimated cost would exceed \$20.00, please pause processing and provide an itemized written estimate before incurring costs. Please also identify any options to narrow or modify the request to reduce or avoid fees.

If any portion of this request is considered ambiguous or overly broad, please identify the specific portion and explain how the Township maintains or accesses those records so I may revise that portion without withdrawing the request.

Thank you.

Department

Administration, Finance / Fiscal Office, Other

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